JOB DESCRIPTION
COUNTY 4-H PROJECT LEADER

Candidate Description:
♦ A members of a county 4-H Project Committee
   Adult Volunteer (4-H parent, grandparent, community member)
   Youth Volunteer (Teen enrolled in a youth project leader role)

Qualifications
♦ Have a genuine interest in helping 4-H members “learn by doing.”
♦ Be willing to learn with project group members. Expertise is not a requirement.
♦ Complete the 4-H Volunteer Screening process (including Youth Protection Training). Youth volunteers enrolled as 4-H members are exempt from screening until they reach the age of 18.

Time Required:
♦ Annual training session with the county 4-H staff as available.
♦ 2-6 club project workshops annually—each 60-120 minutes in length.

Responsibilities:
♦ Coordinate and conduct county project workshops, tours, and/or field trips.
♦ Help older members practice leadership skills.
♦ Encourage new youth leaders in the project area.
♦ Inform members of additional opportunities (at the county, state, or national level) which might enhance the project experience.
♦ Participate in learning and keep up-to-date in project subject matter.
♦ Provide informal project support (via telephone, email, or in-person) to project group members.

Support: UWEX Staff, local 4-H club project leaders (youth and adult)

Resources: Project leader manuals are available in most project areas. Contact the Extension office to secure a copy of the guide most appropriate for you. Additional support materials are also available in the Extension office. Outside of UWEX, you may rely on library sources, community experts, etc.