



## Walworth County

February 2017

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**WALWORTH COUNTY 4-H SENIOR LEADER'S ASSOCIATION MEETING AGENDA**  
**Monday, February 27, 2016 7:00 p.m.**  
**Government Center**

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*The 4-H Awards Committee will be meeting from 5:45-6:45 p.m. preceding the Senior Leaders' Association meeting.*

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### **JOINT MEETING WITH JUNIOR LEADERS' ASSOCIATION**

- Space Camp Trip Scholarship Requests – 2017 delegates

### **OPENING ACTIVITIES**

Call to order – Caroline Cornelison

Approval of Minutes/Correspondence – Diane DeBaere

- Approve September minutes (printed)

Treasurer's Report – Kristi Plenty

Sunshine Report – Letha Kuecker

UW-Extension Report – Chelsea Dertz

**MIXER**—Springfield 4-H

**CLUB MEETING S.O.S.** — Nancy Lee, Blankets for those in need

### **UNFINISHED BUSINESS**

- "All Things Theater" Workshop Recap (Caroline Cornelison and Jeff Kleist)
- Music Fest Recap (Caroline Cornelison and Jeff Kleist)
- Other

### **NEW BUSINESS**

- 4-H Awards Committee Update (Committee Members)
- Junior Leaders' 4-H Journey Activity Explanation—Debbie Burkman
- Club/Committee Reports (if any)
- Key Leader Approvals
- Other

### **ADJOURNMENT**

### **ANNOUNCEMENTS**

Next Senior Leaders' Meeting – March 27 at 7:00 p.m. at the Government Center

Next Executive Board Meeting – April 12 at 7:00 p.m. at the Government Center (*\*Senior Leaders to Lead*)

## SENIOR LEADERS' ASSOCIATION OFFICERS

<u>Name</u>	<u>Email</u>	<u>Home Phone</u>	<u>Cell Phone</u>
Caroline Cornelison, President .....	toddcaro@elknet.net .....	262-742-4315 .....	262-949-0647
Tim Boss, Vice President .....	bosser65@hotmail.com .....		262-215-9907
Diane DeBaere, Secretary .....	dlccountrygirl@yahoo.com .....	262-248-8354 .....	262-581-6594
Kristi Plenty, Treasurer .....	plentypak@sbcglobal.net .....	262-740-1108 .....	262-949-8674
Lisa Brockman, NE District Rep .....	lidon90@yahoo.com .....		414-303-1422
Linda Giorno, NW District Rep .....	lgiorno@gmail.com .....		262-903-0301
Todd Cauffman, Central District Rep .....	toddcaro@elknet.net .....	262-742-4315 .....	
Chelsea Police, SE District Rep .....	chelseacop@yahoo.com .....	262-279-7964 .....	
Melissa Haney, SW District Rep .....	mhaney628@yahoo.com .....		815-245-4292
Letha Kuecker, Sunshine .....	rclmk65@elknet.net .....	262-723-2440 .....	262-949-0815

## JUNIOR LEADERS' ASSOCIATION OFFICERS

Braden Kundert, President .....	dmtjbk1124@genevaonline.com .....	262-248-1911 .....	262-903-8614
Amelia Hayden, Vice President .....	ameliamath@charter.net .....	262-736-2707 .....	815-980-9951
Lillie Cauffman, Secretary .....	toddcaro@elknet.net .....	262-742-4315 .....	262-949-0647
Evelyn Harkness, Treasurer .....	brenda@stowellscatering.com .....	262-661-4580 .....	262-492-8799
Leo Ehlen, Reporter .....	ehlen5@elknet.net .....	262-742-4991 .....	262-949-9029
Bradán Constable, Parliamentarian .....	sbvconstable@gmail.com .....		262-903-5707
Madeline Newmann, NW District .....	dcnewmann@msn.com .....	608-577-1557 .....	
Owen Kramer, NE District Rep .....	ages@wi.rr.com .....	414-881-5275 .....	
Mackenzie Constable, Central Dist Rep .....	sbconstable@gmail.com .....		262-903-5707
Rebecca Wells, SW District Rep .....	alicewells6@gmail.com .....		262-749-1617
Claire Schilz, SE District Rep .....	jschilz117@gmail.com .....	262-723-3406 .....	262-949-4077

## COUNTY 4-H DISTRICTS

	<b>Northwest</b>	<b>Central</b>	<b>Southeast</b>	<b>Northeast</b>
Big Foot Pioneers 4-H	LaGrange 4-H	Elkhorn 4-H	Flame Throwers 4-H	Lake Beulah 4-H
Sharon 4-H	Richmond 4-H	Harvesters 4-H	Linn 4-H	Lyons 4-H
Walworth 4-H	Whitewater 4-H	Lakeland 4-H	Springfield 4-H	Spring Prairie 4-H
		Ridge Prairie 4-H		Troy Center 4-H
		Sugar Creek 4-H		
		Valley View 4-H		

## ROTATION OF DISTRICT RESPONSIBILITIES

Listed below is a list of district responsibilities for the following countywide events:  
Awards packaging and distribution, Leaders Banquet planning and decorating and the County-Wide  
Cloverbuds/Exploring Workshop

<b>Year</b>	<b>Awards Packaging &amp; Distribution Prep</b>	<b>Senior Leaders from District Banquet Planning</b>	<b>Junior Leaders from District Banquet Decorations</b>	<b>County-Wide Cloverbuds/Exploring Workshop</b>
2017	Central	Northwest Southwest	Northwest Southwest	Southeast Northeast
2018	Northwest	Southwest Southeast	Southwest Southeast	Northeast Central

Walworth County Senior Leaders  
Monday January 23, 2017  
Government Center

The meeting was called to order by President Caroline Cornelison and followed by the American and 4-H pledges.

A motion was made by Tim Boss and second by Melissa Haney to approve the minutes as printed.

Correspondence was read

Treasure report was handed out and looked over, Kelly Cleveland made a motion and seconded by Donna Kundert to approve the report as printed.

Sue Clark explained the new background check and how it will work. The state has taken over, she will be sending out a list of who is up for a four year check and a list of what will happen. You will need to watch there emails and follow directions given by the state.

Sunshine Report was given by Letha Kuecker: Thank you card to Gary Ellsworth, Congratulations Cards to Cindy Klewin, Bill Thompson, Dave Adams, Sue Earle and Rick and Karla Logterman. Thank You Notes to Marlene Schoenbeck and Chris Jones, Christmas Cards to UW-Extension Office and Fair Foundation, and Sympathy Cards to Bonnie Kruienza, Sally Morgan and Darcie Henriott

UW-Ex Report given by Chelsea Dertz

**Important Dates:**

- Music Fest Registration due: January 27 @ 5:00pm
- Mandatory Leader Training Session #1: February 21
- Final date to approve new 4-H enrollees: March 15
- Mandatory Leader Training Session #2: March 16
- VIP Training for New Volunteers: March 16
- Drama Fest Registration due: April 7 @ 5:00pm
- Softball Member 4honline.com Registration due: April 17
- Softball Coach's Roster due: April 18 @ 5:00pm
- Softball Coaches' Meeting: April 19 @ 7:00pm

**4-H Enrollment Reminders**

Please make every effort to have all of the remaining re-enrolling and new members of your club accepted ASAP. All members may add or drop projects until March 1. New members must be enrolled by March 1. Final date to approve new enrollees is March 15.

**Fair Premium Book Available**

4-H families who wish to purchase a hard copy of the 2016-2017 Fair Premium book may do so in the fair office during regular business hours. Cost per book is \$5. This is year two of the two year book, so anyone who has a copy from last year has the most recent edition.

**2017 Fair Entry Procedures**

This year's fair entry procedures will be like last year's. Important things to be aware of include:

- 1) Entries will open on-line for families by the end of April. (Exact date TBA.)

Explicit directions will be provided so that families can obtain an immediate confirmation of which classes they entered for each child. If the confirmation does not come, it will be the family's responsibility to immediately contact the Fair Office to obtain one.

- 2) Entries will close on June 16 at 11:59 p.m.
- 3) Leaders will be asked to cross check the club members who entered the fair with projects enrolled during the June 26 Senior Leaders' Meeting. Any leaders who do not attend that night will have to complete this task by the end of the day on July 7 in the UW-Extension office. Print-outs for completing the check will be provided.

County project leadership will have the opportunity to review entries in specific departments during this time frame, too. Club leaders will NOT need to do an on-line review of members' entries this year.

- 4) Families will be responsible for making any corrections needed directly with the Fair Office at 262-723-3228 or [peggy@walworthcountyfair.com](mailto:peggy@walworthcountyfair.com). Absolutely no changes will be accepted after 5 p.m. on July 14. (*Understand that these changes can be made any time after the entry confirmation message has been received.*)
- 5) Fair entry tags will be available for pick-up at the start of the July 24 Senior Leaders' Meeting. Because clubs must make payment at the time of entry tag pick-up, fair office staff will be present to receive payments. Any tags not picked up on July 24 must be picked up in the Fair Office during regular business hours.

#### **4-H Camp '17**

4-H Camp '17 is scheduled for June 21-24 at Upham Woods in the Wisconsin Dells. Camper and counselor applications are available on the county website. Adults interested in becoming a part of the chaperone team are asked to complete and submit *Chaperone Applications* ASAP.

#### **Mandatory Leader Training '17**

Our mandatory leader training dates for 2017 are Tuesday, February 21 and Thursday, March 16. Both trainings will be held from 6:30-8:30 p.m. in the County Government Center in Elkhorn, and leaders need only attend one or the other as the program will be the same both nights. If it's possible for you to do so, plan to attend with your co-leaders so that you all have a common experience to build off of. Pre-register for each night so that we know how many materials we'll need for each session. This year's topic will be "Telling Our Story," and will once again allow us to keep moving forward in our plight to make our meetings (both club and project group) as fun, engaging, and welcoming as they possibly can be for our member-families. Pre-register by February 17<sup>th</sup> for the February 21<sup>st</sup> session and by March 13<sup>th</sup> for the March 16<sup>th</sup> session. Keep in mind that at least one enrolled 4-H organizational leader or committee leader is required to attend Mandatory Leader Training on behalf of your club/group each year. This is a state requirement in order for your club/group to re-charter the following year.

#### **MAQA Trainings**

4-Hers who are in the Swine Project must be MAQA-certified either by training or testing in order to show at the fair. Please remind your 4-H Swine project members of this requirement, and direct them to the UW-Extension website for more information about training and testing options. If a member thinks they may still be MAQA-certified from testing during the past two years, but is not positive, have him/her call Debbie or Sue at the Extension office and they can look it up to be sure.

#### **New Volunteer Trainings**

Please advise prospective new 4-H volunteers of the following steps for becoming official, active enrollees in our county 4-H system.

- 1) Log into 4HOnline and enroll yourself as an adult volunteer. If you already have a family account (because you have 4-Hers or other adult leaders) in your home, you can simply add yourself to the existing account. Otherwise, you'll need to start a brand new one.

- 2) Complete the on-line mandated reporter training accessible through your 4HOnline account.
- 3) Watch your email for a message from GIS asking for info to complete a background check on you. GIS is the company that the University of Wisconsin has chosen to handle background checks for its employees and volunteers. Supply the requested info and submit it.
- 4) Attend a VIP Training workshop at the local UW-Extension office. The next scheduled training will be March 16 from 5:45-7:15 p.m. in the County Government Center. (VIP Training was formerly called "Youth Protection Training.")

Once all of these steps are successfully completed and individuals have a satisfactory background check, their enrollment will be "approved," and they'll be considered official 4-H volunteers. 4-H volunteer positions are renewable annually so long as individuals enroll in 4HOnline each fall, maintain current background check records (must be redone every four years), and meet 4-H volunteer behavior expectations.

### **District Responsibilities**

**Central:** Awards Packaging and Distribution Prep

**Northwest and Southwest:** Senior Leaders from District: Banquet Planning; Junior Leaders from District: Decorations

**Southeast and Northeast:** County-wide Cloverbuds/Exploring Workshop

Flame Throwers led the mixer: Leaders discussed what age they would like to be and why

Club Meeting S.O.S. 4-H Softball and Drama Fest was wondering if sending out surveys to see what would help improve and get more interest in the programs

### **Unfinished Business:**

Jeff Kleist reported on updates for the music fest.

Caroline Cornelison reported on the Farm Tech payments: Jodi Swatek made a motion seconded by Rachelle Haacker to give \$100.00 to the Sr. Leaders and split the remaining money amongst the clubs by hours they worked, motion carried.

### **New Business:**

Tim Boss gave update from the Executive Board. A draft "4-H Membership Agreement" form will be circulated for leader/youth leader input. This form was initiated as a tool to help 4-Hers who may have difficulty making their 50% meeting requirement, but who still wish to be actively engaged in 4-H. The form provides an opportunity for 4-Her and leaders to proactively identify ways that missed meeting time can be made up with the club still benefiting from their membership. This is not intended as an out for members who just don't want to attend meetings. It is designed for older member, in particular, who may be struggling with balancing extra-curricular activity responsibilities and 4-H responsibilities.

Letha Kuecker discussed fair building updates: Be sure to give her anything you would like to see improved

Awards Committee Update was given by Caroline Cornelison: the committee has been working on a new PPR forms for the upcoming year they should be ready in March for handing out to the members.

Kids College was a success with about 138 members participating.

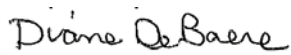
Jeff Kleist and Caroline Cornelison talked about the workshop "All Things Theater" for anyone interested in learning more about everything to do with putting on a successful play or skit.

Nancy Lee discussed the upcoming Spring Fling the Mystery trip was a success last year so that is what they are planning again this year, dates being considered May 5-7, with cost around \$125.00.

Shooting Sports has several meetings and activities set up to meet the coaches and the youth will be given the chance to try out different disciplines in March at the activity center.

Motion was made by Linda Giorno and seconded by Donna Kundert to adjourn the meeting, motion carried.

Respectfully Submitted,



Diane DeBaere

**Walworth County 4-H Senior Leaders Association Attendance  
Monday January 23, 2017**

Club	Attendees
Big Foot Pioneers	Barb Nordmeyer
Elkhorn	Kristi Plenty, Jeff Plenty, Tim Boss, Sarah Boss, Jen Kleist, Jeff Kleist
Flamethrowers	Chelsea Police
Harvesters	Nancy Lee
LaGrange	
Lake Beulah	Kelly Cleveland
Lakeland	Diane DeBaere
Linn	Dan Kundert, Donna Kundert
Lyons	
Richmond	Donna Sherman, Tracey Riley
Ridge Prairie	Carol Unger Keizer
Sharon	Laura Vander Veen
Spring Prairie	
Springfield	Janice Schilz, Ray Schilz, Rachelle Haacker
Sugar Creek	Jodi Swatek, Todd Cauffman, Caroline Cornelison
Troy Center	Lisa Brockman
Valley View	
Walworth	Bonnie Kruizenga, Melissa Haney
Whitewater	Linda Giorno, Laurie Giorno
Guests	Letha Kuecker
UWEX	Chelsea Dertz



## WALWORTH COUNTY 4-H JUNIOR LEADERS

Monday, February 27, 2017 – 7:00 p.m.

County Government Center

### AGENDA



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**A Junior Leaders' Officer Team meeting will be held from 6:30 p.m.-6:55 p.m.** Officers are asked to arrive as promptly as possible, since time is short.

**Sparkling Smiles Donations are due at this meeting!** Please bring your club's donated items in a garbage bag or cardboard box (something you don't need back), and make sure that the donation is clearly marked with your club's name.

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**PRE-MEETING:** Turn in *Sparkling Smiles* Donations

#### JOINT MEETING WITH SENIOR LEADERS' ASSOCIATION

- Space Camp Trip Scholarship Requests – 2017 delegates

**ICE BREAKER** (Connor Hessman)

#### OPENING ACTIVITIES

Call to Order (Braden Kundert)

Pledges (Brandan Constable)

Secretary's Report (Lillie Cauffman)

Treasurer's Report (Evelyn Harkness)

UW-Extension Report

Committee Reports (if any)

**4-H Journey Spotlight:** State Conference, State Fair Activity Leader (Lillie Cauffman)



#### UNFINISHED BUSINESS

- Kids' College Wrap-up (Attendees, helpers)
- Music Fest Wrap-up (Attendees, emcees, helpers)
- Camp Counselor Team 2017 (Team members)
- Camp Promotion 2017
- Other?

#### NEW BUSINESS

- Wisconsin Pork Shoppe—Tuesday, Aug 8—do we want to continue this?
- Family Records Training—Youth Track Helper Sign-up
- Next Meeting: Hunting, Fishing, Wildlife, Birds—What do you want to learn? Who can line it up?
- Club & Youth Leadership Reports
- Other?

#### ADJOURNMENT

### PROGRAM: **International Fair**

*Get ready to learn a little about four different countries during a rapid round-robin session featuring interactive presentations led by four of our Junior Leaders' Association members!*

#### REFRESHMENTS

#### ANNOUNCEMENTS

Next Junior Leaders' Meeting – March 27 at 7:00 p.m. at the Government Center

Next Executive Board Meeting – April 12 at 7:00 p.m. at the Government Center (\*Senior Leaders to Lead)

## **Junior Leaders' Association Minutes January 23, 2017**

The Walworth County Junior Leaders' Association met on January 23, 2017 in the County Government Center at 7 p.m. The meeting began with an ice breaker run by Lillie Cauffman.

Vice President Amelia Hayden called the meeting to order. The pledges were given by Brandan Constable. Lillie then gave the secretary's report. Anna Haney moved to approve it and Amelia Guanci seconded it. The motion carried. The treasurer's report was given by Amelia Hayden. Jr Leaders' balance is currently \$21,621.28 with a CD balance of \$6229.96. The treasurer's report was approved by Josie Wells and seconded by Leo Ehlen. The motion carried. Debbie Burkman then gave the UW Extension report.

### **UNFINISHED BUSINESS**

A *New Family Orientation* wrap up was given by Maddie Eggert and Tori Eggert, both of whom led youth activities at the event. The *Zoo York Series* was then wrapped up by *Why Not Youth Leadership Team* members Amelia Hayden and Lillie Cauffman. *Kids' College* reminders were given by Debbie to those volunteers who had signed up to work. We then spoke about the emcee tryouts which were set for January 31st at the government building at 5pm. An ice breaker sign-up for the months to come was sent around. We discussed the *Sparkling Smiles* collection and were reminded that we are collecting donations at our next meeting.

### **NEW BUSINESS**

We then discussed the new point adjustments of the PPR form done by the Awards Committee. We discussed *4-H Camp* which will be June 21st-24<sup>th</sup>, and we explained that camp counselor applications and interviews are due on February 6th. There also was a sign-up for helpers for the mandatory leader trainings set for February 21 and March 16. There were no club reports given.

The motion to adjourn was made by Leo Ehlen. The second was made by Jared Wells. Motion carried.

We closed out the night with a state and national 4-H opportunities tour learning briefly about many different opportunities that there are in 4-H. One or two of these opportunities will be shared in more depth at each meeting for the rest of the year so that members can go back to their local club meetings and give short presentations on each for their fellow members.

Members enjoyed snacks as the meeting time ended.

Next meeting is February 27 at 7 p.m. in the County Government Center.



**Junior Leaders' Association Attendance  
January 23, 2017**

Club	Attendees
Big Foot Pioneers	
Elkhorn	Maddy Eggert, Tori Eggert, Maddie Kleist, Jacob Kleist
Flamethrowers	Amelia Guanci, Katie Guanci
Harvesters	Katelyn Rosenow
LaGrange	
Lake Beulah	Lillian Geuder, Zach Geuder, Lindsay Cleveland, Nick Cleveland
Lakeland	Emily Beinert, Bobbie Neal
Linn	Jasmine Ford, Vivian Ford
Lyons	
Richmond	
Ridge Prairie	
Sharon	Amelia Hayden, Jared Wells, Rebecca Wells, Josie Wells
Spring Prairie	Evelyn Harkness, Ben Bartlett, Marilyn Bartlett,
Springfield	Claire Schilz, Sarah Haacker, Alex Haacker, Suzy Haacker
Sugar Creek	Mackenzie Constable, Leo Ehlen, Rylee Constable, Maya Ehlen, Hailey Moore, Lillie Cauffman
Troy Center	
Valley View	
Walworth	Anna Haney
Whitewater	Madelynn Newmann
Guests	
UWEX	Debbie Burkman